



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**GOVT. PT. SHYAMACHARAN SHUKLA COLLEGE,  
DHARSIWA, RAIPUR , DIST-RAIPUR(C.G.)**

GOVT. PT. SHYAMACHARAN SHUKLA COLLEGE , DHARSIWA , RAIPUR  
(C.G.)

493221

[www.gpssc.in](http://www.gpssc.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**August 2018**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Government Pt. Shyamacharan Shukla College Dharsiwa (Shankar Nagar) was established on 14th August 1989 by the Government of Madhya Pradesh. The college was named in the memory of freedom fighter and former cheif minister of undivided Madhya Pradesh i.e.Pt. Shyamacharan Shukla ji . After the bifurcation of the State in 2000 it is governed by the Government of Chhattisgarh. The institute is affiliated to Pt. Ravishankar Shukla University, Raipur Chhattisgarh. At the time of establishment the college was started in Shankar Nagar Raipur, but in 2010 it was shifted to Dharsiwa block of Raipur district and due to lack of its own building it was started in a community hall named “Mangal Bhavan” temporarily. August 2014 onwards the institute is running in its own building. The institution is recognised under 2(f) and 12(b) sections of UGC.

Our college is situated in rural area which is about 25 kms from the Capital Raipur. Most of the students admitted to institute belong to rural community. Since its establishment the college is offering courses of BA (History, Political Science, Economics, Sociology, Hindi literature and English literature, AICH) and B.Sc. (Botany, Zoology, Physics, Chemistry, Mathematics) at under graduation level. Later on in 2014 MA in Political Science and M.Sc. in Mathematics, 2015 MA in Hindi literature and in 2017 B.Com. has been started. NSS, NCC(SW), YRC, Red Ribbon Club, sports and library facilities are available in our institute. At present we have more than 700 students enrolled and among them 80% are girls.

### Vision

The vision statement of the institution is “*Janani Janmabhoomischa Swargadapi Griyasi*”. The phrase is taken from *Valmiki Ramayana*: the Sanskrit epic of ancient India. It means mother and mother land is greater than the heaven. The institution intends to develop quality education as well as moral values among students so as to make them a responsible citizen of tje nation.

### Mission

#### Mission

- To empower student with relevant knowledge, competence and certainty to face various challenges.
- To achieve diverse profile of our learner through Teaching and learning, co-curricular, extracurricular and social activities.
- As the institution is situated in the rural area so the mission of the institution is to provide higher education facility to students come from villages.

Core values : our core values have three dimensions

- Academic Excellence
- Personality Development
- Social Orientation

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

1. Adequate and proficient teaching faculties.
2. Convenient location for the students as per transportation, conveyance, environment etc.
3. High quality community services by means of NSS, YRC, Red ribbon club etc.
4. More girl students than boys.
5. Student friendly environment like security, no ragging issues, common room facility, co-ordinated college administration.
6. Adequate infrastructural facilities.
7. Mini stadium and Girls' hostel facility in progress.
8. Regular interaction with parents and stakeholders.
9. Complaint box available for students.
10. Students centric activities to explore their talent through seminars, invited Lectures, story & poem-writing, educational tours, literary activities, projects, PPTs, cultural activities & social activities are organised.
11. Progressive enrolment of students year by year.
12. Availability of canteen.
13. Good student teacher relationship.
14. Parking facilities.
15. First aid box
16. Improving results of the students.

### Institutional Weakness

1. Weak economic background of students.
2. Lack of English communication.
3. Lack of library staff and reference books.
4. Insufficient office staff.
5. Low student computer ratio.
6. Inadequate non teaching staff.

### Institutional Opportunity

1. Prospects for MOUs.
2. Training for competition exams.
3. Prospects of campus recruitment because of industrial surroundings.
4. Adequacy of classrooms for PG classes.
5. Being industrial area there is possibility of research in environmental science.
6. Maximum opportunities for extension activities.
7. Collaboration with central library for usage of students.
8. Opportunities for sports facilities.
9. Opportunity for girls from local community to get quality higher education.

## **Institutional Challenge**

1. Career counselling and placement camps.
2. Computer literacy and computer training programs.
3. Use of ICT.
4. Weak internet/Wi-fi connectivity.
5. Green campus development.
6. Outdated curriculum.
7. Classes for personality development.
8. Gymnasium for students.
9. Communication facilities.
10. Hostel for boys.
11. NCC boys' wing.
12. To keep pace with the rapid change in higher education system.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

As mentioned earlier the institute is affiliated to Pt. Ravishankar Shukla University, Raipur hence we strictly follow all the rules and regulations according to the academic calendar given by the department of higher education Govt. of Chhattisgarh. All the teachers regularly deliver lectures as per the time table and complete the syllabus within the stipulated time. Apart from the final exam conducted by the university the college also conducts internal exams like class test, half yearly exam and pre-university exam etc. time to time. The results of these exams are displayed and discussed by the concerned teachers with the students. Special attention is given to the students who are slow learners. The administration takes necessary action against those students who are irregular in attending lecture sessions as well as lab sessions. The attendance register and teaching dairy of the teachers are regularly examined by the principal. The college administration does its best to start new programmes so that the people from local community may avail the benefit of this. The institution has also introduced feedback system and we analyse the questionnaire. All the problems have been resolved and the suggestion given have been tried to be implemented.

### **Teaching-learning and Evaluation**

The institution is the only government institution in the locality where all the faculties are running. Most of the students belong to the rural community with poor financial background. Almost the 80% of the institutional enrolment belongs to the girl students. Students of all categories like ST, SC, OBC etc. come to take admission in this institute. Our college staff does its best to provide all the necessary facilities to the students who are differently abled. Other than the traditional chalk and talk method, for teaching the teachers also use ICT techniques. The teachers prefer student centric methods to develop interest among students and enhance the student teacher interaction. To make syllabus more interesting the teachers adopt methods like classroom seminar, projects, group discussions, quiz competitions, fields works, industrial visits etc. Special attention is given to the students who are slow learners. All the teachers are well qualified and most of them have completed doctoral degree and few are pursuing Ph.D. To inculcate value education and develop creativity among students the college organises various cultural and sports activities. The college publishes its annual magazine 'Vividha' regularly.

## **Research, Innovations and Extension**

Most of the teachers in our college are engaged in active research work. The college administration encourages all the teachers to take part in seminars, conferences and workshops. Almost all the teachers have good number of research publication in national and international journals of high repute and conference proceedings. Some of them have been awarded for their good research work. The institute is thoroughly working in the direction of increasing GER of our locality. The career guidance cell of our college give guidance to our students (all faculties) for job oriented competitive exams. Our faculty members from science stream provide guidance to student from local community who are appearing in 11th and 12th board exam. The teachers spare time for the students appearing in exams like PET, PAT, PMT, NEET, JEE, etc. To create innovative ecosystem in the institution several seminars and workshops are organized by the institution for the students. Our institution is also having the stated code of ethics to check plagiarism in research so there is a provision of research cell in the institution. The institution also provides incentives to teachers who received national and international recognitions. Apart from this a good number of extension activities are also conducted throughout the year for the social orientation of our students.

## **Infrastructure and Learning Resources**

The institution is nearly approaching to provide adequate facilities for teaching and learning. It own its own building since year 2014 with ground floor and first floor availing infrastructural facilities as 10 classrooms (seating capacity of 60-70 students), 5 laboratories equipped with adequate lab resources, one library with availability of more than 13000 books, along with reading room facility and 1 hall equipped with LCD projector. The college has its NCC, NSS, sports, IQAC/UGC, office rooms, staff room and principal chamber. We have overall 12 departments including 3 post graduate departments with classroom facilities. The available infrastructure is not sufficient to meet the increasing number of students enrolled; however the college has recently received financial aid from state government for the construction of second floor. The institution provides ample opportunities for sports and extra curricular activities. The college provides various indoor and outdoor game facilities to the students. The college organises cultural and literary activities throughout the year.

## **Student Support and Progression**

Our institute provides post metric scholarships S.C. / S.T. /O.B.C. and economically deprived section of students which are provided by the government. Each year institution publishes prospectus and it is made available to all students which contains institutional information, guidelines for admission, fee details, code of conduct for students, scholarship details, available facilities and other relevant information. For capability enhancement and development of students our institution provides guidance for competitive examination under career counseling cell. Apart from all these special lectures by invited guests on personality development, stress management, yoga and meditation services etc. are conducted timely. In order to overcome the disputes and grievance we have Grievance Redressal cell, Anti-Ragging cell and women harassment cell. Our students represent the institute as well as state in various national level sports events like “All India Inter University Swimming”, “National Tenni –Koit Championship for Men &Women” etc. Beyond this many of our students have active participation in national/state and inter university sports competitions. Every year in the beginning of academic session an orientation program for freshers’ (first year students) is organized by the principal and other teachers from the respective subjects. There is an active students’ council working in the institution, the member of the student council are selected on the basis of merit. Teachers’ day, welcome party for new

members, Annual day celebration, farewell party, Alumni meet etc. are some of the events conducted by students throughout the year. The college has registered alumni association and meetings are conducted time to time.

### **Governance, Leadership and Management**

The college administration maintains a proper span of control and management. It ensures the transparency by having active participation of stakeholders of the institution. The head of the institution delegates its administrative, academic and general responsibilities with all the sincere efforts. Timely meetings of IQAC, Staff Council, Janbhagidari Samiti and other committees are well organised.

The college administration ensures proper documentation and maintenance of records. The recruitment of sanctioned post are done as per the government norms and the guest faculties are appointed as according to the guidelines provided by the Department of Higher Education. The teachers are motivated to participate in Career Advancement Programs like, Orientation, Refresher, Seminar, Workshop, Conferences etc.

The college adopts various practices of e-governance as website updation, bulk SMS, CCTV monitoring, Biometric attendance of staff etc. Beyond this we also convey information by means of e-mails and social networking groups.

### **Institutional Values and Best Practices**

The institution gives prime importance to the safety and security of the students. For this all the students and staff members are given ID cards, most of the classrooms are under CCTV supervision. The college administration pays special attention to the girl students and for this Women and sexual harassment cell is framed. Activities based on gender equity are also conducted. We also celebrate days like International Women's Day. All the necessary facilities are provided to the students and staff members who are differently abled. Green initiation is the appreciable step taken by the college administration for plantation. A small botanical garden is also developed in front of the campus which contains some decorative plants and other plants of medicinal importance. There is a proper management of solid waste disposal system in the college. The college building has facility of water harvesting system. We consider it as our duty to celebrate all the important national festivals, birth and death anniversaries of inspirational personalities. We organise various literary and cultural programs and competitions for students on these special occasions. Maintaining complete transparency in financial, academic and administrative records is our prime responsibility and the college administration takes care of this. We have opted some of our activities as best practices done by the institute like "Gold medal to meritorious students" and "Career guidance classes".

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVT. PT. SHYAMACHARAN SHUKLA COLLEGE, DHARSIWA, RAIPUR , DIST-RAIPUR(C.G.)
Address	Govt. Pt. Shyamacharan Shukla College , Dharsiwa , Raipur (C.G.)
City	Dharsiwa Raipur
State	Chhattisgarh
Pin	493221
Website	<a href="http://www.gpssc.in">www.gpssc.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	D. S. Jagat	0771-268378	9425515426	-	gcollegedharsiwa@gmail.com
IQAC Coordinator	G. Nag Bhargavi	-	9981373012	-	bhargavi.nag24@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	14-08-1989			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Chhattisgarh	Pt. Ravishankar Shukla University		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>	<b>View Document</b>		
2f of UGC	21-09-1992	<a href="#">View Document</a>		
12B of UGC	21-09-1992	<a href="#">View Document</a>		
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Govt. Pt. Shyamacharan Shukla College , Dharsiwa , Raipur (C.G.)	Rural	10	2970

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,History	36	Higher Secondary	English,Hindi	140	23
UG	BA,Political Science	36	Higher Secondary	English,Hindi	140	104
UG	BA,Economics	36	Higher Secondary	English,Hindi	140	15
UG	BA,Sociology	36	Higher Secondary	English,Hindi	140	92
UG	BA,Hindi	36	Higher Secondary	Hindi	140	99
UG	BA,English	36	Higher Secondary	English	140	0
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	40	13
UG	BSc,Botany	36	Higher Secondary Science	English,Hindi	80	80
UG	BSc,Zoology	36	Higher Secondary Science	English,Hindi	80	80
UG	BSc,Physics	36	Higher Secondary Science	English,Hindi	80	58
UG	BSc,Chemistry	36	Higher	English,Hindi	160	138

	ry		Secondary Science	i		
UG	BSc,Mathematics	36	Higher Secondary Science	English,Hindi	80	58
PG	MA,Political Science	24	Graduation	Hindi	30	14
PG	MA,Hindi	24	Graduation	Hindi	25	20
PG	MSc,Mathematics	24	Graduation	English	15	15

**Position Details of Faculty & Staff in the College**

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				0				14			
Recruited	0	1	0	1	0	0	0	0	4	8	0	12
Yet to Recruit	2				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				16
Recruited	8	1	0	9
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				4
Recruited	3	1	0	4
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	1	6	0	8
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	2	0	5

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	2	0	3

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>				
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
		1	3	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	263	0	0	0	263
	Female	394	0	0	0	394
	Others	0	0	0	0	0
PG	Male	42	0	0	0	42
	Female	47	0	0	0	47
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	29	24	15	7
	Female	47	35	28	20
	Others	0	0	0	0
ST	Male	9	6	6	2
	Female	14	9	8	5
	Others	0	0	0	0
OBC	Male	253	139	81	57
	Female	359	296	258	182
	Others	0	0	0	0
General	Male	14	21	10	12
	Female	21	21	18	12
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		746	551	424	297

### 3. Extended Profile

#### 3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 6

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	05	04	02

#### 3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
746	551	424	297	278

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
628	565	440	366	348

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
150	100	68	70	49

File Description	Document
Institutional Data in Prescribed Format	<a href="#">View Document</a>

### 3.3 Teachers

#### Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
13	10	10	10	10

#### Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	14	14	13	11

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.4 Institution

#### Total number of classrooms and seminar halls

**Response: 11**

#### Total Expenditure excluding salary year-wise during the last five years ( INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
278.01	14.90667	14.59871	5.22493	6.67514

#### Number of computers

**Response: 16**



## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

###### Response:

Upload a description of the initiatives in not more than 500 words

###### Response :-

The session usually starts from the month of July. It starts with an orientation program for fresher's in which they are introduced to the institution with its vision and mission. They are made aware about their course curriculum and outcome, achievements of the college, code of conduct of the college, expectation of the college etc. They are also made aware about the university enrolment and examination procedures and academic calendar.

The teachers also plan their activities as per a college calendar which is designed on the basis of university and calendar issued by department of Higher Education, Govt. of Chhattisgarh. The curriculum is designed by the affiliating university i.e. Pt. Ravi Shankar Shukla University Raipur (C.G.). The teachers well plan and execute their lessons and keep track of the same in their daily diary. The daily diary is cross checked by their authority frequently. Frequent meetings are held with the principal on the curriculum delivery. ICT (information and communication Technology) classes are planned according to the curriculum and followed by the teachers in their respective lecture sessions. ICT helps in keeping the students updated with the curriculum and enriches the teaching-learning process. Apart from conventional chalk & talk method the curriculum is delivered with the help of class room seminars, projects, field projects, educational tours and conducting guest lectures.

For effective implementation of the curriculum, joint efforts are made by all faculty members, head of the institute and the students. In the beginning of the session, various committees are formed by the principal.

Some examples are as follows –

- A consolidated time table of three faculties is framed by the time table committee and displayed on the notice board of college/departments and also uploaded on college website.
- Regular meetings are taken by various committees to distribute the academic and extracurricular activities.
- Attendance registers and daily dairies of the teachers are regularly reviewed by the principal.
- Teachers visit library and use internet regularly.
- Unit test and other examinations are conducted strictly as per academic calendar.
- Taking extra classes Advance learners.
- Giving extra attention to the slow learners.

Further to have assessment of student's performance mid-term examination and pre-university

examinations are conducted. It is compulsory for students to appear in those examinations. The performances of the students are monitored and necessary steps are taken to improve the performance by discussions during lecture sessions. Wherever necessary extra classes are arranged. The routine time table also has provisions for tutorial classes and remedial classes.

Apart from the academic, Yoga classes are scheduled for mental peace of the students by the yoga teacher. Also, NSS camp of 7 days is scheduled every year to make them aware of social activities. NSS activity includes blood donation, tree plantation, Swachhta Abhiyan etc. Spoken tutorial classes are also scheduled for the betterment of the students so that they compete with the competitive world after the completion of the selected course in the institution.

### 1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

#### 1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### File Description

#### Document

Details of the certificate/Diploma programs

[View Document](#)

### 1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 94.34

#### 1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	02	02	02

#### File Description

#### Document

Details of participation of teachers in various bodies

[View Document](#)

## 1.2 Academic Flexibility

**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years**

**Response:** 66.67

1.2.1.1 How many new courses are introduced within the last five years

Response: 04

File Description	Document
Details of the new courses introduced	<a href="#">View Document</a>

**1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**

**Response:** 66.67

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 04

File Description	Document
Name of the programs in which CBCS is implemented	<a href="#">View Document</a>

**1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**

**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	<a href="#">View Document</a>

**1.3 Curriculum Enrichment**

### 1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

**Response:**

The institution does not run courses on above mentioned topics however we conduct different activities relating gender issues, Environment and sustainability, Human Values and Professional Ethics.

Some examples are as follows :-

- NCC(SW), NSS and YOUTH RED CROSS team engage the students in community service programmes like blood donation, health check-up camps, meditation, cashless programme etc. The college has Carriers guidance cell which organises lectures and other programs on professional ethics.
- Our curriculum recommends foundation course which emphasizes on, environment studies and wild life conservation. This course is a part of the syllabus which is common for all the faculties for value based education.
- Personality developments classes are conducted to promote value based education and develop social moral value among students.
- The college motivates students to opt for self employment. the Cell also provides guidance to students on employment.

### 1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

**Response:** 0

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 00

File Description	Document
Details of the value-added courses imparting transferable and life skills	<a href="#">View Document</a>
Brochure or any other document relating to value added courses.	<a href="#">View Document</a>

### 1.3.3 Percentage of students undertaking field projects / internships

**Response:** 2.14

1.3.3.1 Number of students undertaking field projects or internships

Response: 16

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

**1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise**

**A.Any 4 of the above**

**B.Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** A.Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View Document</a>
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback processes of the institution may be classified as follows:**

**A. Feedback collected, analysed and action taken and feedback available on website**

**B. Feedback collected, analysed and action has been taken**

**C. Feedback collected and analysed**

**D. Feedback collected**

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average percentage of students from other States and Countries during the last five years

**Response:** 0.11

##### 2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	1	0

File Description	Document
List of students (other states and countries)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.2 Average Enrollment percentage (Average of last five years)

**Response:** 54.91

##### 2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
746	551	424	297	278

##### 2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1080	980	760	630	600

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

**Response:** 35.73

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
242	203	165	122	116

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.2 Catering to Student Diversity

**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners**

**Response:**

Quick learners are identified through their performance in examination, interaction in classroom and laboratory, their fundamental knowledge, concept understanding and articulation abilities etc. The college promotes independent learning that contributes to their academic and personal growth. Advanced learners are provided with additional notes. Remedial classes are organized to clarify doubts re-explaining of critical topics for improving performance. Poor performance due to frequent absenteeism is dealt by sending SMS and registered letters to the parents of such students, Appropriate counseling with additional teaching, eventually helps students to attend classes regularly,

All the Faculty members are engaged in the tutorials .The head of the department allots a batch of student for every staff member and monitor the effectiveness of the tutorials.

**2.2.2 Student - Full time teacher ratio**

**Response:** 57.38

**2.2.3 Percentage of differently abled students (Divyangjan) on rolls**

**Response:** 0.13

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
List of students(differently abled)	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Response:**

We in Govt. Pt. Shyamacharan Shukla college believe in the adoption of student centric methods to enhance students' involvement as a part of experiential learning ,participative learning and problem solving methodologies. Learner centric method such as group work, role play, project work, field visit, industrial visits, debates, seminars, presentations are employed to make teaching and learning more effective. Educational trips are organized at departmental levels. All departments organize guest lectures by eminent personalities to develop the student to learn on their own. The topic from syllabi is chosen and allotted among students for presenting seminars. The students themselves study the topics and take the help of teachers to prepare the seminar paper and also power point presentations. Students are encouraged to prepare charts, posters and models. Practical of various subject of science, commerce and language develop technical skills among students. Project works done by student of M.A (Hindi), M.A (political science) and M.sc (Mathematics) has importance in the evaluation process of the university. To enhance the practical knowledge with innovation, we do encourage our UG students to make some mini projects from I year onwards.

### 2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

**Response:** 115.38

#### 2.3.2.1 Number of teachers using ICT

Response: 15

File Description	Document
List of teachers (using ICT for teaching)	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and stress related issues

**Response:** 57.38

#### 2.3.3.1 Number of mentors

Response: 13



### 2.3.4 Innovation and creativity in teaching-learning

**Response:**

We have taken it as a challenge to improve the Teaching-learning process to enhance student friendly learning environment. We mainly adopted the following methods to transform the learning environment:

Workshops and Seminars are held by the college and the faculties are encouraged to attend seminars and conferences. The college faculties are well trained in the extensive use of technology for effective teaching. We have a separate room for ICT enabled facilities for teaching like computers with internet facility, LCD projectors etc. are available in colleges.

Educational tours to historical and industrial centres are given priority. Teachers are encouraged to enrich and update their knowledge through refresher and orientation course organized by Human Resource Development Centers. Project works and extra-curricular activities are emphasized to enhance cultural, moral and aesthetic perception.

Students are actively involved in organizing different events which enhances their interpersonal skills and they learn to deal with group hostilities, denials, failures and criticism with a positive attitude.

The Annual cultural events, the college annual sports events, charts making, poster making, college annual magazine ‘Vividha’. ‘Save water’, wallpapers are some of the innovative methods to inculcate the moral and social value education among students.

Participation in ‘Project work’ undertaken by students in various subject in UG and PG programmes, encourages them to develop scientific temper and critical thinking and enhances their knowledge about the specific topics.

The outreach activities like NSS teaches very essential life skills among students. The participation of students in NSS activities provides lot of real life experience and develops democratic value among young generation. These real life experience inculcate social values and soft skills among students.

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 77.43

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	<a href="#">View Document</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>

#### 2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

**Response:** 58.31

##### 2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	5	6	6	6

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	<a href="#">View Document</a>

#### 2.4.3 Teaching experience per full time teacher in number of years

**Response:** 14.69

##### 2.4.3.1 Total experience of full-time teachers

Response: 191

#### 2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

**Response:** 9.43

##### 2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copies of award letters (scanned or soft copy)	<a href="#">View Document</a>

#### 2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

**Response:** 7.39

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	01	01	01

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

**Response:**

The college has framed an Internal vigilance committee for internal examinations and frequent visits of the committee are arranged during examination to check transparency and effectiveness of this practice.

Class tests, unit tests, quarterly, half yearly and Pre-final exam are taken, answer sheets are evaluated and results are prepared..

Pre- examination And post-examination meetings of the Examination committee, make it possible to ponder over and evaluate the functioning of examination. To refine the critical thinking among students various group discussions, Quiz ,Objective tests ,seminars and workshops , essays writing, (G.K) General Knowledge competitions are organized in which students explore new ideas and thus enhances their performance levels. Exceptionally sometimes we conduct the mid term exam for the absentees (in case if one is meritorious student participating in National and state levels sports or in NSS or NCC camps).

Remedial measures are taken for slow learners by conducting tutorial classes to clarify doubt and re-explaining the critical topic. These reforms have resulted in substantial improvements in student's performance through comprehension of difficult topic, improved time management, enhanced writing skills and individualized attention resulting in refining their cognitive, psychomotor and affective domains of learning. This has significantly enhanced the result percentage and academic excellence of students.

### 2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

**Response:**

The college has undertaken following steps for transparent and effective assesment mechanism. The Principal frames the examination committee and appoints a senior professor as coordinator for examination and a few examination committee monitors for internal assessments related activities throughout the year. The records of internal assessment are kept in the examination department and

respective academic departments.

Important circulars and notices regarding the examination program are displayed on the college notice boards. For internal assessment, the college takes class tests, unit tests, and monthly test of the students. The programs of these internal valuation test is designed by Higher Education Department of the state in academic calander and the college follows it strictly.

In semester examination (i.e. for PG courses) we conduct internal assessment examinations as per Pt, Ravishankar Shukla University Raipur (C.G) rules. To maintain transparency, the assessed answer sheets and marks of term examination are displayed for students in their classrooms. The model answers are discussed with the students **Laboratory practical:-** .practical of various subjects of science assess the understanding and applications of those subjects. The students are informed about the system beforehand. The overall performance is reflected in their practical marks. Masters Programs like M.A (Hindi), M.A (political science) M.sc (Mathematics) have semester system. Multiple choice Questions, PPT, chart making etc. are internally assessed for the above subjects.

### **2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient**

#### **Response:**

College level Grievance Redressal committee looks after college level grievance related to academic and non academic matters. After internal assessment, answer sheets are shown to all students. The internal marks of the students are then displayed on the notice board to ensure transparency in evaluation . The head of the department primarily redress all grievances about evaluation, including the internal assessments marks awarded to the students. In case of dissatisfaction,the same is put before the principal. The committee appointed by the principal looks after such grievance and redress the grievances related to the Annual/Semester university examinations are resolved by proper communication with the Examination dept. Pt. R.S.U Raipur(C.G). Examination Grievance Redressal Mechanism is as follows-

1. Student raise the grievance to examination grievance Redressal cell.
2. Concerned subject teacher looks into the matter.
3. Matter is kept infront of the Committee.
4. Analyse the grievance.
5. Suggest a solution to the Student.
6. Solution is accepted by Student.
7. Grievance is resolved and Action taken recorded.

Student having grievance in evaluation in external assessment:

1. Apply online for photocopy of answer book on payment of prescribed fees within 10 days from declaration of results.
2. Photocopies of answer books are issued to Students.
3. Students Satisfied with the allotted marks.
4. Grievance resolved.
5. If student is not satisfied ,student apply online for revaluation on payment of prescribe fees within 10 days from receipt of photocopies.
6. Result of revaluation is given to students.
7. Student satisfied.

#### **2.5.4 The institution adheres to the academic calendar for the conduct of CIE**

##### **Response:**

The institution is committed to follow the schedule of academic calendar. Unit tests, class tests, quarterly tests, half yearly and pre –final exams are conducted as per the schedule. In order to adhere to the date mentioned in the calendar , HOD's meeting are conducted frequently by the principal to speed up the syllabus coverage. The HOD's in turns ,convene departmental meetings and motivate the faculty members to complete the syllabus within the stipulated time .Each course and its respective teachers frame his/her own pattern of internal examinations like practical , group discussions , seminars, presentations and projects etc. Each Teacher has a liberty to schedule their own internal Evaluation . Home assignments/projects are conducted in every semester in PG courses.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students**

##### **Response:**

The programmes offered by the institution are uploaded in the institutional website .The syllabus of each programmes prepared by the affilliating university i.e. Pt. Ravishanakar shukla University Raipur (C.G.) is communicated to the students by the teachers. The teachers also council the students about the specific area for which they are going to be admitted. The teachers of every department instructs the student that at the end of each programme, what they are supposed to gain. The program outcomes of all the subjects are clearly made known to the students. Every course has specific set of objectives which are approved by the board of studies of the Pt. Ravishankar Shukla University (C.G) The copies of the syllabi are in the college library for students. In the beginning of the academic year the students are made aware of the learning outcomes through the principal's address in the form of induction programme.

File Description	Document
COs for all courses (exemplars from Glossary)	<a href="#">View Document</a>

### 2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

#### Response:

The program outcomes and program specific ioutcomes are assessed with the help of course outcomes of the relevant course through direst and indirect method. At the end of each semester and year University conducts Annual/semester University Examination . Based on the results published by the University the course outcomes are measured.The assignment are given to the students for which students refer the text books and good reference books. The question asked in assignment are mostly aligned with course outcomes of the respective subject.According to the performance of the student in answering each question , mapping is carried out with the respective COs for assesing the attainment level of the specific co of the subject. Alumni survey is an important assessment tool to find out level of attainment of POs . we conduct alumni survey once in a year .The college provide opportunities to students to exhibit their understing through seminar presentation , short quizzes, objective questions , home assignments , open book test etc.

The outcomes of the entire exercise is that the evaluation method does not become a hurdle while evaluating students attainment of CO, PO and PSO of particular course.The student can optimally express their knowledge and enhances their confidence . The college follows the evaluation pattern prescribed by Pt. R.S.U raipur(C.G). This type of evaluation include term end semester ,practical and annual examinations conducted at the end of the course .These examination and results also measure the attainment of CO, PO and PSO.

### 2.6.3 Average pass percentage of Students

**Response:** 65.22

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 150

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 230

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.29

NAAC

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

**3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)**

**Response:** 3.75

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	3.75	00

**File Description**

**Document**

List of project and grant details

[View Document](#)

**3.1.2 Percentage of teachers recognised as research guides at present**

**Response:** 0

3.1.2.1 Number of teachers recognised as research guides

Response: 00

**3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year**

**Response:** 0.28

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 01

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 18

### 3.2 Innovation Ecosystem

**3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge**



**Response:**

Our Institute is actively engaged in enriching our goals and objectives. In this regard our teachers are throughly working in the direction of increasing GER of our locality .The career guidance cell of our college give guidance to our students (all faculties) for job oriented competetive exams. Also, our faculty member from science stream provide guidance to student from local community who are appearing in 11th and 12th board exam. The teachers spare time for the students appearing in exams like PET, PMT, NEET, JEE, etc. Similarly , teachers from commerce faculty are also conducting guidance and couselling classes for 11th and 12th appearing students for CA/CPT/ICWA etc .

File Description	Document
Any additional information	<a href="#">View Document</a>

**3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**

**Response:** 28

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	08	07	05	02

File Description	Document
List of workshops/seminars during the last 5 years	<a href="#">View Document</a>

**3.3 Research Publications and Awards**

**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research**

**Response:** Yes

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**

<b>Response:</b> Yes	
<b>File Description</b>	<b>Document</b>
e- copies of the letters of awards	<a href="#">View Document</a>

<b>3.3.3 Number of Ph.D.s awarded per teacher during the last five years</b>	
<b>Response:</b> 1	
3.3.3.1 How many Ph.Ds awarded within last five years	
Response: 1	
3.3.3.2 Number of teachers recognized as guides during the last five years	
Response: 1	
<b>File Description</b>	<b>Document</b>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	<a href="#">View Document</a>

<b>3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years</b>											
<b>Response:</b> 3.49											
3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years											
<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>15</td> <td>06</td> <td>06</td> <td>06</td> <td>04</td> </tr> </tbody> </table>		2017-18	2016-17	2015-16	2014-15	2013-14	15	06	06	06	04
2017-18	2016-17	2015-16	2014-15	2013-14							
15	06	06	06	04							
<b>File Description</b>	<b>Document</b>										
List of research papers by title, author, department, name and year of publication	<a href="#">View Document</a>										

<b>3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years</b>	
<b>Response:</b> 0.19	
3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years	

2017-18	2016-17	2015-16	2014-15	2013-14
01	01	00	00	00

File Description	Document
List books and chapters in edited volumes / books published	<a href="#">View Document</a>

### 3.4 Extension Activities

#### 3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

##### Response:

The college administration and the faculty members are activity engaged in conducting extension activities. These activities are extensively focused on social issues so that the students and citizens from local community get benefited of these activities. These activities' are also helpful in their holistic development.

The NSS team of our college is very active and has a good link with the community. Various programs have been conducted under the banner of NSS to aware students as well as local people like cleanliness programs, health awareness camps, personality development programs and other issues like Bank ATM fraud, problems faced by farmers, water testing camps etc.

The faculty members also engage themselves by conducting special lectures to the school going students. In this respect we are running career guidance classes for PET, PAT, NEET, PSC, UPSC and other competitive exams.

As an extension work some of the students of our college have provided their services to the Government schools nearby their residence during the strike of school teachers.

Some of the students of our college have also provided their service in a program "Nav diwasiya Shri Ram Katha" organised at Silyari near Dharsiwa in the presence of Padmavibhusan Jagatguru Ramanadacharya Swami Rambhadracharya Ji

File Description	Document
Any additional information	<a href="#">View Document</a>

#### 3.4.2 Number of awards and recognition received for extension activities from Government

**/recognised bodies during the last five years**

**Response: 1**

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

File Description	Document
Number of awards for extension activities in last 5 years	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

**3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years**

**Response: 23**

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	11	2	4	3

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	<a href="#">View Document</a>

**3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years**

**Response: 0.23**

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-

Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	02	01	00	00

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	<a href="#">View Document</a>

### 3.5 Collaboration

**3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years**

**Response: 5**

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	00	03	00

File Description	Document
Number of Collaborative activities for research, faculty etc	<a href="#">View Document</a>
Copies of collaboration	<a href="#">View Document</a>

**3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)**

**Response: 0**

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

<b>File Description</b>	<b>Document</b>
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	<a href="#">View Document</a>

NAAC

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.**

**Response:**

The institution is nearly approaching to provide adequate facilities for teaching and learning. It owned its own building since year 2014 with ground floor and first floor, availing infrastructural facility as under -

10 classrooms – having seating capacity of 60-70 students.

5 laboratories – Equipped with adequate lab resources along with computing facility.

1 library – with availability of 13000 and more books (reading-learning resources) along with a computer and reading room facility.

1 Hall – Equipped with projector and computer.

1 NSS /NCC Room – With one computer.

1 Principal Chamber – with CCTV monitor and system. 1 Laptop

1 UGC/IQAC Room - With one computer and 1 laptop and printing/scanning facility along with internet (Jio Net Wifi Router)

12 Department - with 3 Post Graduate departments along with classrooms.

1 Staff Room – with adequate capacity.

1 Office – With student section, store and three computers for office work.

1 shaded cycle stand – with Watch Man serves at office hours.

1 Newly Built Sports Building - near-by under construction Mini stadium within campus.

Presently, College runs in two shifts i.e. morning with Science stream and noon with Arts and Commerce. We adopted such routine due to lack of classrooms as per present strength of students. The available infrastructure is not sufficient to meet the increasing number of students enrolled in the college but recently the college has recently received financial one crore thirteen lakhs from the State Government, Higher education Ministry respectively. From this financial aid second floor is on construction, it consists of 10 rooms which will be used as classrooms, this floor will consist boys washroom and girls washroom rooms, labs, library and departments. The construction is near to complete, and will be able to use it in the coming session.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities**

**Response:**

The college has a regular post of Sports officer. Newly Built Sports Building is near-by under construction Mini stadium within campus which will provide ample opportunities for sports activities to the students. College administration formulates a sports committee to monitor the sports activity. Class four employees are also available to assist sports activities. There is a very healthy atmosphere for games/sports and cultural activities in the college. Many students have represented the college at state level; inter university level and national level tournaments, youth festivals. The Institution provides the following sports facilities to the students -

For indoors we provide carom, chess etc. and for outdoors we facilitate badminton, Cricket, doze ball, volley ball, throw ball. The college has sufficient equipments for athletics too; we facilitate students with running, disc throw, shot put, javelin throw, kabaddi. The institute provides ample opportunities for sports and extra-curricular activities.

The college organizes cultural programmes, debates and quiz contests, through which the students are given opportunities for expressing their inherent creativity. The departmental association hold various programmes to motivate the students for public speaking and to develop their communication skills. The sports department, N.S.S., Red-Cross unit cater not only to the physical health, but also work for the mental well being by organizing and inviting yoga, meditation experts to stimulate students with mental awareness. There are outdoor games facilities available in the institution. Every year many boys and girls represent the college in state and university level sports competitions. The institution's Youth Red Cross Society conducts activities related to health and hygiene. The N.S.S. unit of our college is actively discharging its aims and objectives. Many camps and social activities are conducted by NSS. NSS students have active participation cultural /social activities on various occasions and participate in the activities organized to propagate the government schemes like Swachha Bharat Abhiyan, sweep plan, aids awareness program, Tree plantation, blood donation, health camp, financial awareness etc.

File Description	Document
Link for Additional Information	<a href="#">View Document</a>

**4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc**

**Response:** 18.18

**4.1.3.1 Number of classrooms and seminar halls with ICT facilities**



Response: 02

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	<a href="#">View Document</a>

#### 4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 19.63

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
272.81	00	00	00	00

File Description	Document
Details of budget allocation, excluding salary during the last five years	<a href="#">View Document</a>
Audited utilization statements	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college lacks in automated library management system. One of the reasons beyond this is lack of regular librarian in the institute for last 5 years. It is managed temporarily by the in-charge Mr. Hemant Deshmukh and a book-lifter Mr. P.D. Soni. The college being situated in rural area, most of the students admitted to our institute belongs to low economic profile. The college administration does its best to provide all the available facilities to our students. Library being the core of education needs is considered as important facility for teaching & learning. The per day usage is approximate 50, which goes to more than 150 also many of the days. A Time table is designed for the issue of books for all classes in a week. The record of issued books is maintained manually. All the department heads are advised to provide the list of requirement of books. The records of books purchased are maintained and verified by the stock verification committee every year.

#### 4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

##### Response:

Our library is enriched with more than 13000 books. Apart from text books and reference books, it avails sufficient books related to various competitions, spiritual books, historical books, biographies, administrative books, gazetteer, atlas, encyclopedia, handbooks dictionaries, language and grammars, etc.

Some of the books are as follows –

**Competitive books** – 250 and more books are related to various competitions like UPSC, PSC, Vyapam, Gate,Net,AIEEE etc. The books are relevant to general knowledge, reasoning, practice books etc.

**Spiritual Books** - Ram Charitra Manas (in Hindi and English translation), Shri Bhagwad Sudha Sagar (Shuk Sagar) etc.

**Historical Books** – The Classical Age, The Struggle for Empire, The Age of Imperial Kannauj etc.

**Biographies** – Biographies of Vivekananda, Pt. Dindayal, Atal bihari Bajpayi, Jawaharlal Nehru Vangmay, Mera Desh Mera Jeevan (By Bal Krishna Adwani), Durdamya (By gangadhar) etc.

**Administrative Books** – Chhattisgarh Education Code, Vetan Nirdharan Niyam, Koshayala Sanhita, Samanya Bhavishya Nidhi, Salary determination Regulations, Civil Service regulations, RTI Act etc.

**Gazetteer** – Gazetteer of history & Culture, Gazetteer of MP, Gazetteer of Sarguja etc.

**Atlas** – Historial Atlas, Oxford Atlas etc.

**Encyclopedia & Handbooks**– Encyclopedia of Science & Technology, Encyclopedia Dictionary of Physics etc.

**Dictionaries & Language** – Science, Literature & Art, Sanskrit- Art, English – Hindi, Paribhashik Shabd snagrah etc.

#### 4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	<a href="#">View Document</a>

**4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)**

**Response:** 1.03

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.1317	2.5991	0.72992	0.58706	0.08088

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	<a href="#">View Document</a>

**4.2.5 Availability of remote access to e-resources of the library**

**Response:** No

**4.2.6 Percentage per day usage of library by teachers and students**

**Response:** 10.54

4.2.6.1 Average number of teachers and students using library per day over last one year

**Response:** 80

**4.3 IT Infrastructure**

**4.3.1 Institution frequently updates its IT facilities including Wi-Fi**

**Response:**

We lack wifi facility in the campus due to technical issues. Although we are using jio wi-fi router to avail internet facility and to fullfill our needs. The router we are using covers one fourth of the ground floor which includes Principal chamber, IQAC, Library and office. The Chhattisgarh Infotech & Biotech Promotional Society (CHIPS) has installed a wifi device in the campus, but it is not in its working conditions due to some technical issues. Initially when the college was running temporarily in mangal bhavan a land line connection was provided by BSNL to the college. After the construction of new building the college was shifted to the present location where the BSNL connection is yet not recieved. The administration is doing correspondance with the BSNL officials for the availability of land line connection.

#### 4.3.2 Student - Computer ratio

**Response:** 46.63

#### 4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

**>=50 MBPS**

**35-50 MBPS**

**20-35 MBPS**

**5-20 MBPS**

**Response:** <5 MBPS

#### 4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

**Response:** No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

**Response:** 8.61

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
6.03511	2.78875	1.33253	1.54224	0.63138

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	<a href="#">View Document</a>

**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**

**Response:**

The college administration formulates committees for physical maintenances and verification. Annual Internal audit is taken up by such committees. College adopts Manual and computerizes system for recording and maintenance of records. College has adequate infrastructure which consist with 10 class rooms, 5 laboratories, 1 Projector Equipped Hall, 1 girls common rom, principal chamber, staff room, office and library, washrooms, water-cooler. College has active monitoring system by CCTV in entrance, staffroom, principal chamber, class rooms and labs. Student welfare schemes such as scholarships facility and information regarding reservation in the admission to any class are also mentioned prominently in the prospectus. For smooth functioning of the institution under the guidance of the head of the institution various committees have been formed to look after the various academic, cultural and literary activities.

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

**Response:** 61.38

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
525	381	273	183	115

#### File Description

#### Document

Upload self attested letter with the list of students sanctioned scholarships

[View Document](#)

Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

[View Document](#)

#### 5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

**Response:** 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

#### 5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses

**7. Yoga and meditation**

**8. Personal Counselling**

**A. 7 or more of the above**

**B. Any 6 of the above**

**C. Any 5 of the above**

**D. Any 4 of the above**

**Response:** D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

**5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years**

**Response:** 6.68

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
80	86	00	21	00

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	<a href="#">View Document</a>

**5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years**

**Response:** 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

<b>File Description</b>	<b>Document</b>
Details of the students benifitted by VET	<a href="#">View Document</a>

**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassmet and ragging cases**

**Response:** Yes

<b>File Description</b>	<b>Document</b>
Minutes of the meetings of student redressal committee, prevention of sexual harassmet committee and Anti Ragging committee	<a href="#">View Document</a>
Details of student grievances including sexual harassmet and ragging cases	<a href="#">View Document</a>

**5.2 Student Progression**

**5.2.1 Average percentage of placement of outgoing students during the last five years**

**Response:** 2.76

**5.2.1.1 Number of outgoing students placed year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
02	00	01	02	04

<b>File Description</b>	<b>Document</b>
Self attested list of students placed	<a href="#">View Document</a>
Details of student placement during the last five years	<a href="#">View Document</a>

**5.2.2 Percentage of student progression to higher education (previous graduating batch)**

**Response:** 19.33



5.2.2.1 Number of outgoing students progressing to higher education

Response: 29

File Description	Document
Details of student progression to higher education	<a href="#">View Document</a>

**5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)**

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	00	00

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.**

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
02	02	03	00	00

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	<a href="#">View Document</a>
e-copies of award letters and certificates	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

#### Response:

There is an active student council in the Institution. The council was organized on 03/09/2017 the member of the student council are selected on the basis of academic merit. There are number of committees in which active participation of these members can be seen like Science club, Environment Club, Cultural-Literary Club, Red Ribbon Club, Red Cross Society etc. The student council represents there active participation during the various meetings organized in the institution for academic and administrative purposes and they give their suggestion as well as their cooperation.

Descriptions about the various activities performed by student council-

1. Teachers' day celebration,
2. Welcome ceremony for the freshers'.
3. Actively monitoring about the timely availability of resources.
4. Monitoring library facility and availability of books.
5. Active participation in Alumni Meet.
6. Taking decision to organize farewell party.
7. Annual Day celebration organized by the council.
8. Annual Prize Distribution.

### 5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
06	05	08	05	05

File Description	Document
Number of sports and cultural activities / competitions organised per year	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

#### Response:

The college has its registered alumni association registered on dated 23 May 2018. The association has structure; designated with President, Vice President, Secretary, Joint Secretary. People from Alumni are nominated to chair these designations. One of the senior professor is assigned as co-ordinator for this association. The first alumni meet was conducted on 16-12-2017. 2017-18 is the implementation year of Alumni association, so it is in the stage of beginning. The alumni participate and contribute to the development of the institute in the following ways :-

- 1.They share their professional experience and motivate the students.
- 2.They have participated in the SWOC Analysis.
- 3.They have participated in plantation programme.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for Additional Information	<a href="#">View Document</a>

### 5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

**Response:** <1 Lakh

File Description	Document
Alumni association audited statements	<a href="#">View Document</a>

### 5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

**Response:** 4

#### 5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	00	00	00	00

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

**Response:**

The visionary statement of the institution is “*Janani Janmabhoomischa Swargadapi Griyasi*”. The phrase is taken from *Valmiki Ramayana*: the Sanskrit epic of ancient India. It means mother and mother land is greater than the heaven. The institution intends to develop quality education as well as moral values among students so as to make them a responsible citizen of the nation.

The Mission of the institution adopts to justify our vision which is -

- To empower student with relevant knowledge, competence and certainty to face various challenges.
- To achieve diverse profile of our learner through Teaching and learning, co-curricular, extracurricular and social activities.
- As the institution is situated at the rural area so the mission of the institution is to provide higher education facility to students come from villages.

On the whole, our institution leads towards the three dimensions of the core value of the institution that is academic excellence, personality development and social orientation of the students.

On the part of planning, our institution is enriched with eminent faculties who have active participation in the decision making process. A planning committee is formulated by the head of the institution which assists the principal in the staff council meetings. Focusing the vision and mission of the institution most of the extension activities are planned by the various departments and committees. As the institution is located in rural area the teachers take care of the language of communication especially for the students. Various community services are also provided time to time in collaboration with the local people.

#### 6.1.2 The institution practices decentralization and participative management

**Response:**

There is an active involvement of each and every staff member, not only teaching but class 3 and 4 members are also involved in various responsibilities. The institution is acting like an active mechanism to work together. Faculty helps to create quality policy to ensure result development.

**Case Study:**

Organizing an annual examination is the most important activity of the institution in which each and every staff member is engaged and having various important responsibilities to conduct exam

successfully. Initially 2 or 3 staff council meetings are organized prior to the examination and after that various committees are formed according to examination schedule. The annual examination is held in three shifts and each shift have one center superintendent and one or two Asst. center superintendent, class 3 and 4 staffs are also having various important responsibility in each shifts, there is an distribution of various responsibilities such as receiving question papers from university, Handling safely in police station and timely supply of question papers from police station to exam center, arrangement of answer sheets, seating arrangement, distribution of admit card and downloading and arrangement of admission sheets. A total of seven committees are formed to perform all these activities during examination. In this way each year annual examination is conducted successfully as each and every staffs of the institution work together.

## 6.2 Strategy Development and Deployment

### 6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

**Response:**

Example - An activity related to gold medal distribution to meritorious students of the institution is an excellent example of successfully implementation of plan which is based on the strategic plan in which various meeting organized time wisely. At the beginning in 13/9/2017 in the presents of MLA , Janbhagidari committee members, principal, faculty and staff of the institution a decision of gold medal distribution have been taken and nominations of donor came out for its initiation. After that a Gold Medal distribution committee was formed for it's successfully implementation. Students are nominated and noticed for their claim. At the end final gold medal distribution list is formed. There are 13 kinds of gold medals launched in various faculties and finally on 11th Feb 2018 which is the Annual day of the institution 11 gold medals are distributed to eligible meritorious students is an excellent way to encourage their dedication toward studies.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

**Response:**

1. Organisational structure

i- Administrative Head - Principal.

ii- Teaching Staff - Professors, Assistant Professors, Guest Lecturers.

iii- Non Teaching Staff- Librarian, Sports Officer, Assistant Grade I,II,III, Computer Operator, Book Lifter, Watchman, Peon, Sweeper.

iv- Technical Staff- Laboratory Technician, Laboratory Attendent.

2. Recruitment Procedure –

Recruitment of teaching , non teaching and technical staff are done by the government through PSC ,Vyapam and Departmental recruitment .

3. Promotion- There is a promotion procedure determined by the government.

4. Grievance Redressal Mechanism –

There is a Grievance Redressal committee which resolve grievance of stake holder of the college. Apart from this there is a "State Administrative Tribunal " at state level which resolves the grievances of the employees.

### 6.2.3 Implementation of e-governance in areas of operation

1. Planning and Development
2. Administration
3. Finance and Accounts
4. Student Admission and Support
5. Examination

- A. All 5 of the above
- B. Any 4 of the above
- C. Any 3 of the above
- D. Any 2 of the above

**Response:** B. Any 4 of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	<a href="#">View Document</a>

#### **6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions**

##### **Response:**

Presently, IQAC committee which is reformed on 04/10/17 following people will be the members of IQAC committee. Chairperson Dr. D.S.Jagat, IQAC Coordinator Mrs. G. Nag Bhargavi , External Expert – Shri Devji Bhai Patel, Shri Pramod Vaswani, Member- Dr. Shabnoor siddiqui , Dr. Sandhya Singare, Shri Kaushal Kishore, Dr. Sulekha Agrawal , Dr. Sushma mishra, Dr, Sunita Dubey, Mrs. Varsha Ram, Shri N.K. jain, Mrs. Rashmi Kujur, Ku. Aditi Rani Bhagat, Dr. Sanjay kumar Singh, Shri Hemant Deshmukh , Shri Anil Mahobia

IQAC Meeting was held on 4-10-2017 these is an action plan taken by the members following are the details about it –

1) Academic calendar to be followed and completed within scheduled time, 2) Attendance should be calculated quarterly 3) class tests , unit test, Pre-University test should be conducted timely 4) feedback of stake holders 5) projects and class room seminar for students 6) extra class for slow Learners 7) use of ICT 8) literary and cultural activities and competitive exam preparation for students 9) yoga and sports class for students 10) college magazine to be published in time. 11) Extension activities, seminar and conference during the session 12) IQAC meeting at least 4 times in a year.

On 23/10/17 quarterly meeting held in this meeting following decision have been taken 1) Reading room with internet connectivity in library 2) competitive books to be available in the library 3) improvement of career counseling cell 4) new courses should be initiated based on computer education like PGDCA and DCA 5) Alumni Association registration should be performed. 6) Sanitary vending machine and disposable facility should be started as most of the female students are studying in the institution.

on 7/03/18 in the IQAC meeting of NAAC evaluation related 7 criterion are discussed and 7 criterions and distributed to the faculty members On dated 23/10/18 decision which was taken in IQAC meeting of purchasing of Sanitary vending machine has been approved in janbagidari meeting on 25/04/18. On dated 24/03/18 in IQAC meeting core committee was formed consist of 4 faculty members, chairperson - Dr. Shabnoor siddiqui , member - Mrs. G. Nag Bhargavi, Mrs. Rashmi kujur, Ku. Aditi Rani Bhagat, to upload SSR for NAAC evaluation in dated 20/04/18 In IQAC meeting all the in charge faculty members are submitted their file related to NAAC evaluation of different 7 Criterion.

### **6.3 Faculty Empowerment Strategies**



### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

Provide the list of existing welfare measures for teaching and non-teaching staff minimum of 500 characters and maximum of 500 words

Response:

The efforts to enhance the professional development of collage staffs are as follows-

- The faculty member are encourage to attend staff development programme such as orientation, refresher courses, seminar, workshops, conferences, training program me etc. they are also encouraged to organize above mentioned program me in the collage.
- The faculty is motivated to pursue research projects in collaboration with various funding agencies. They are also encouraged to commence individual research for Ph.D.
- The non teaching staff is encouraged to attend various training programs to keep themselves updated.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

**Response: 0**

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	<a href="#">View Document</a>

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response: 0.2**

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	01	00	00

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

**Response:** 21.54

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	03	00	03	04

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	<a href="#">View Document</a>
Details of teachers attending professional development programs during the last five years	<a href="#">View Document</a>

### 6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

**Response:**

Performance Appraisal of teaching staff there is a performance appraisal system for teaching of staff of the college. Every regular teaching staff has to fill up and submit his/her C.R (confidential report) Every year. The principal of the institution checks every CR of the teaching staff marks his opinion and ends educations for further actions. Teachers also fill API. There is a performance appraisal system for non teaching staff has to fill up and submit an C.R. (Confidential Report)every CR of the non teaching staff, marks is opinion and send them to the commission , department of higher education for further actions.

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

**Response:**

The institution conducts both internal and external audit regularly. Internal Audit committee is formulated by the Head of the institute which conducts audit of financial records as Cash-books related to UGC, Janbhagidari, IQAC, Govt./ Non-government Accounts along with the vouchers. Apart from this the committee also audits the entries of dispatch register. After the internal audit the documents are audited by Chartered Accountant.

Regarding external audit of state government fund utilization there is a mechanism of departmental audit which is done at different time by the department of Higher education and the officials of Accountant General office. The last government audit was done in 2008.

### 6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

**Response:** 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	00	00	00

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:**

The sources of funds for the college are allotted from the state government, development grants received from U.G.C., development fees collected from the students. The funds received from the U.G.C. are clearly mentioned for which purposes they are granted. The allotments received from the state government are also under special heads and they are spent for the purposes they are meant. These funds are made use for the

various needs that come up from time to time. The institution is having UGC Committee which monitors the requirements and expenditures of the funds which is granted by UGC. Before the expenditure of the grants the committee ask for the requirments from different labs and library and other deparments as per their needs.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

- The institution has started facilitating the best student in each stream by giving Gold Medal. The Gold Medal is being given by the faculty members and honorable M.L.A. and civilians of the local community.
- The faculty members of our institute has started a carrier guidance classes for aspirants of PET, NEET, PAT, PPHT, Civil Services, VYAPAM and other competitive examination. These classes are free of cost and the students from local schools and the parent institution are free to attend.
- Academic calendar has been followed; quarterly attendance is calculated and displayed.
- Feedback of all stakeholders has been analyzed and necessary actions were taken.
- Under the “career counseling and guidance cell” the classes for competitive exam has been started and classes are taken as per the determined scheduled.
- The proposal for new courses has been submitted to the department of higher education as well as the proposal of new courses under National Skills Qualifications Framework Scheme has been submitted.
- The sanitary napkin vending machine has been purchased as the number of girl students is more.
- Expert lectures have been organized by different departments.
- Initiative for the online prospectus has been taken.
- Use of ICT by the students and teachers has increased by the initiatives of IQAC committee.
- Various health checkup camps has been organized and also the red ribbon, Red cross and NCC units have registered.

### 6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

#### Response:

On the initiative of IQAC, the institution reviews and implements teaching learning reforms.

- Maintain record about the quarterly attendance of students.
- Unit tests, quarterly and half yearly exams, oral tests and pre-final exams regularly conducted.
- Workshops, guest lectures, debates are also arranged.

- On the initiative of IQAC, the institution reviews and implements teaching learning reforms.
- Maintain record about the quarterly attendance of students.
- Unit tests, quarterly and half yearly exams, oral tests and pre-final exams regularly conducted.
- Workshops, guest lectures, debates are also arranged.

### 6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

**Response:** 2.8

#### 6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
04	03	04	02	01

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	<a href="#">View Document</a>
IQAC link	<a href="#">View Document</a>

### 6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

**A. Any 4 of the above**

**B. Any 3 of the above**

**C. Any 2 of the above**

**D. Any 1 of the above**

**Response:** C. Any 2 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	<a href="#">View Document</a>

**6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)**

**Response:**

Incremental improvement in academic area during last five years-

- Results has improved gradually during last five years from 2013 to 2017.
- Some students of the college at PG level have come in the merit list of university examination.
- Enrollment of regular students in the institution gradually increases time wisely.
- Hindi Literature, Mathematics and Political Science have been included PG levels in the college programme.

Incremental improvement in administrative area during last five years-

- The institution is working more effectively in co-ordination with teaching, non teaching staffs and students.
- The staff council is more active and it meets three to four times in a year.
- The IQAC has started functioning in co-ordination with staff members and students.
- Grievances of staff and students are resolved properly and timely.
- Infrastructure capacity of the institution is improving.

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

**Response:** 5

##### 7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	0	1	0	1

#### File Description

#### Document

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

#### 7.1.2

##### 1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

**Response:**

1. **Safety and Security :-** For any Institution the girls' safety is the matter of primary concern. Here Id-Card has been issued to all students and without Id-Card person is allowed only after enquiry. The classrooms are under vision of head by CCTV cameras during college hours. The sexual harassment committee for gender issue has been framed to provide better safeguard. In case of any emergency the girls can also use the helpline numbers which is displayed in the institution.
2. **Counselling :-** The girl students are counseled time to time by female staff members personally and publically both. Counseling includes Physical Fitness, Mental Stress management and remedies etc.
3. **Common Room :** In the institute there is a separate common room for girls with adequate facilities.
4. **Health and Hygiene:-** To develop awareness about hygiene the institution provides sanitary napkin vending machine equipped with destroyer.
5. **Residential facility:-** Most of the girls in our college come from remote areas so in order to provide residential facility the college administration has communicated to the district magistrate. Thereafter the 100 seater girls hostel is sanctioned which is under construction.

### 7.1.3 Alternate Energy initiatives such as:

#### 1. Percentage of annual power requirement of the Institution met by the renewable energy sources

**Response:** 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 26000

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	<a href="#">View Document</a>

### 7.1.4 Percentage of annual lighting power requirements met through LED bulbs

**Response:** 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 26000

File Description	Document
Details of lighting power requirements met through LED bulbs	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

### 7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

**Response:**

- **Solid waste management** :- Solid wastes are dumped into specific area whereas biodegradable wastes are dumped inside the pits and non-biodegradable wastes are given to the firm to recycle them.



- **Liquid waste management:** - Liquid waste as wasted water is provided to plants planted outside the college.
- **E-waste management :-** There is separate bin in the college where everyone can drop the unused or waste electronic stuff. These electronic wastes are dumped in the pit or sent for recycling.

### 7.1.6 Rain water harvesting structures and utilization in the campus

#### Response:

The main source of drinking and other utility water in this college is the ground water. The college administration as well as the local administration has made rain water harvesting system mandatory for residential and other premises. The administration has decided to construct and update rain water harvesting system in the college premises in order to recharge ground water level after completion of ongoing second floor construction work under PWD supervision. The college administration has decided to use sprinklers to irrigate lawn and medicinal garden (under construction) to stop wastage of water.

In 2014 the newly constructed college building had rain water harvesting system near the bore well. The runoff of the rain wash was drained by the temporary clay channels and the pit was filled with debris remains of the old construction. After the initiation of the second floor construction work the system was chocked by sand and fly ashes. The industrial establishments nearby colleges have multiple bore wells to ensure their water needs. These practices have led to lowering of ground water and consequent failure of hand pumps to fetch needful buckets of water. Our efforts have led to persistent supply of water for the use of over 800 individuals throughout the year in this campus.

The ground water in this locality has high salinity having a range of 400-600 TDS. The college has installed four reverse osmosis systems at two floors to ensure pure and soft potable and laboratory use water. The above mentioned RO systems were donated by local organizations (Janpad panchayat, Vidhayak nidhi and voluntary donors).

### 7.1.7 Green Practices

- **Students, staff using**
  - a) **Bicycles**
  - b) **Public Transport**
  - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

#### Response:

Most of students use bicycle as conveyance for college and some of them they also use public transport. Many of the staff members including professors, Asst. professors, office staff, Lab technicians

and Lab attendants use the public transport city buses. Here pedestrian friendly road is available from main road to college gate. The college administration is encouraging car pooling practice and results are satisfactory.

1. **Plastic-free campus** :- In the campus use of plastic bags are strictly prohibited. All the staff members and students are strictly informed to avoid plastic bags and polythene. There is provision to charge a fine of Rs. 100 for staff and Rs. 10 for students, in case of anyone found using plastic. The volunteers of NSS use to collect polythene bags, disposable glasses etc. from nearby localities and send it to nearby industries for recycling. Here many dustbins are placed in college campus in each floor. The degradable garbage is disposed in compost pit.
2. **Paperless office** :- The department of higher education, Govt. of Chhattisgarh and Pt. Ravishankar Shukla University is trying its best to achieve the practice of paperless office. All correspondence at administrative and institutional level are paperless. Documentation of all students and staff related data are maintained in paperless form. We are trying our best to initiate e-cash book and computerized receipt generation in near future. Chhattisgarh infotech and biotech promotional society is helping educational and administrative setup by providing necessary software and training program. We are promoting our students to use e-mail to make student-teacher-administration connectivity more effective. Students are connected with college administration through bulk SMS facility and get informed about exams, events and necessary information.
3. **Green landscaping with trees and plants** :-The college was Surrounded by green landscape but due to grazing pressure of domesticated animals and lack of boundary wall led to decrease of green coverage. Recently, we have initiated plantation program (sponsored by state forest department) to increase greenery in the campus. At institutional level staff sponsored plantation of shady trees has been initiated and plantation with tree guards is in progress. In addition to tree species, floral culture practice is being promoted among students to increase environment awareness and landscape development. About 150 medicinal plants species of Chhattisgarh region has been enlisted and our target is to plant more than 50 types of medicinal plants in ongoing monsoon season.

### 7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

**Response:** 0.01

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0.126	00	00	00	00

File Description	Document
Green audit report	<a href="#">View Document</a>
Details of expenditure on green initiatives and waste management during the last five years	<a href="#">View Document</a>

**7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:**

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

**Response:** C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	<a href="#">View Document</a>
link to photos and videos of facilities for Divyangjan	<a href="#">View Document</a>

**7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years**

**Response:** 2

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	0	00

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	<a href="#">View Document</a>

**7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)**

**Response: 2**

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	00	00	01	00

**7.1.12**

**Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff**

**Response: Yes**

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	<a href="#">View Document</a>

**7.1.13 Display of core values in the institution and on its website**

**Response: Yes**

File Description	Document
Provide URL of website that displays core values	<a href="#">View Document</a>

**7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations**

**Response: Yes**

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**7.1.15 The institution offers a course on Human Values and professional ethics**

**Response:** Yes

File Description	Document
Any additional information	<a href="#">View Document</a>
Provide link to Courses on Human Values and professional ethics on Institutional website	<a href="#">View Document</a>

**7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions**

**Response:** Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	<a href="#">View Document</a>

**7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years**

**Response:** 5

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	01	00

File Description	Document
List of activities conducted for promotion of universal values	<a href="#">View Document</a>

### **7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities**

#### **Response:**

Our institute has a common culture to celebrate days of national importance. In this sequence we celebrate death and birth Anniversaries of many of our known Indian personalities. Every year independence day and republic day is celebrated in a traditional manner. On the occasion of birthday of Dr. S. Radhakrishnan all the teachers and students gather to celebrate the birthdate of our former president. On 2nd of October we celebrate the birthday of father of nation “Gandhiji” and former prime minister Lal bahadur Shastriji. In this occasion many competition like slogan writing, speech, Patriotic songs etc. are organised. Every year on 12th of January birth anniversary of Swami Vivekananda as Youth day. On 12th Jan. 2018 almost 200 students of our institution attended the youth festival organised by district administration at Indoor stadium Raipur.

The department of Hindi organises various competitions on the occasion of birth anniversary of Tulsi Das, Premchand, Pt. Dindayal Upadhyay etc. On death anniversary of Gandhiji every year we keep moment of silence for two minutes.

2nd October is also celebrated as Swachhata Diwas . The faculty of science celebrate National Science Day on 28th of February.

### **7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions**

#### **Response:**

The institution maintains transparency in following all the financial, academic, administrative and auxiliary functions. In case of financial management there is proper internal audit committee. Every expenditure in the college is audited by the committee and a Chartered Accountant. The audit committee conduct financial audit of funds provided by state government, UGC, RUSA, Janbhagidari Samiti etc. For proper monitoring a purchase committee also exist in the college.

The IQAC committee of the institution supervises all the academic activities throughout the year. Monitoring of timely completion of syllabus, maintenance of teaching dairy and attendance register, notice regarding short attendance of students, unit test and pre university exam etc. are some of the regular activities done by the IQAC. Apart from this at the end of each session academic audit is done by the audit committee including external member. All the auxiliary functions are conducted in a transparent way. The college strictly follows the norms of RTI also. Students are also included in various committees to maintain transparency.

## **7.2 Best Practices**

### 7.2.1 Describe at least two institutional best practices (as per NAAC Format)

**Response:**

1. Gold medal to meritorious students

This practice was initiated by the staff and respected citizens of our local community in the memory of their beloved ones. The main motive behind this practice is to encourage students for academic excellence. The various categories in this practice are Best student of the year, Best NSS student, Best sportsman and Best student in each faculty etc.

2. Career guidance classes

This practice is initiated by the institution to motivate students from our institution and local community to choose better career options. Most of the students in our community have low academic and economic profile and they are not aware of the various career options available to them. This practice is a step to encourage all those students who are aspirants for various competitive exams. The step is taken by our institution with the anticipation that the youth may held good social status and provide an example to others also.

File Description	Document
Any additional information	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

**Response:**

The establishment of the college was in 1989 in Khamardih village near Shankar nagar Raipur (CG) in the middle school campus having only three classrooms including laboratory. This college has provided the education opportunity to the villagers and slum dwellers of Khamardih and Kachana area of Raipur. As majority of students were belonging to low economic profile and couldn't get admission in other developed colleges situated in Raipur.

The input of students (specially of ST/SC category) was very high and they use to come to this college with the aim of getting allotment in ST/SC hostel and to avail free coaching provided by the government. Government had decided to construct the college building at the present location and accordingly the entire establishment was shifted here in 2010. The session was treated as zero session due to the lack of advertisement among the local community. In this locality there was no college and the nearest college was at a distance of approximately 20 km. About 90% of the candidates are girls belonging to the agriculture and factory worker families. There was no scope of higher education for meritorious students having low economic profile.

In the present scenario the college has a campus of more than 11 acres. A total of three floors and fifteen classrooms, a mini stadium inside the campus and proposed girls hostel. Before the construction of the college building the present campus was the grazing ground for domesticated animals. The rear part of the campus has a mortuary and a autopsy centre and the adjacent area was used as burial ground for unclaimed dead bodies. By the efforts of the college administration boundary wall was constructed and a hundred seater girls hostel is under construction.

The college was initiated in the present location in 2010 with a strength of about 120 students belonging to the weaker section (about of 90% of ST/SC/OBC category). Their fees were sponsored by the local industrial establishment. In science faculty the students obtained B.Sc. degree has achieved good merit rank. About twenty five students graduated from this institution have got M.Sc. degree from Pt. Ravishankar Shukla University with good academic profile. As this college is situated in industrial area salinity of water is high and RO system was installed in two floors for girls' and boys' separately. A mini canteen is being run inside the campus. The NSS, NCC and YRC units are actively working.

The college was started with a minimum strength of students but as days passed the strength is increased and now it is more than 700. The college administration is continuously working for academic excellence. with the efforts of our institution the intake capacity has increased also various new programs at UG and PG levels are also started.

The teachers take it as their fundamental responsibility to strengthen the personality of the students. For this personality development classes are conducted time to time.

Apart from this for the social orientation of students various extension activities community services are conducted.



## 5. CONCLUSION

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### **Additional Information :**

In the college infrastructure presently we have only two active floors and the construction work of the third floor is under progress. We hope that by the coming session we will have the third floor also for running lectures and laboratory sessions. Keeping all these in mind we have sent proposal to the department of higher education for new courses like M.Sc. in Physics and botany, MA in Sociology and History and professional courses like PGDCA.

### **Concluding Remarks :**

The institution is one of largest growing institution in Raipur. The numerical strength of students is increasing continuously with rate of 100% in last five years. We are pursuing to the department for increasing number of seats/ sections in various faculties. The examination result of the institute is par excellence i.e. more than 85% of students have passed with good marks which is far above the university average. The college infrastructure is improving by leaps and bounds which may be seen by visual inspection and the data uploaded in the SSR validates it. Teachers are actively participating in research activities and have good number of publications. As far as extension activities are concerned the NCC, NSS and YRC are doing excellent work. The students are well disciplined and there is a proper monitoring committee for discipline and other grievances. Since the strength is girls' is more so we try our best to conduct gender equity programs. The college administration takes care of the well being of all the students and staff for this necessary step are taken when ever needed. The college administration is committed to provide ragging free, eco-friendly, disciplined and peaceful atmosphere to our students.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
2.4.2	<p>Average percentage of full time teachers with Ph.D. during the last five years</p> <p>2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>5</td> <td>6</td> <td>7</td> <td>6</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>5</td> <td>6</td> <td>6</td> <td>6</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	10	5	6	7	6	2017-18	2016-17	2015-16	2014-15	2013-14	8	5	6	6	6
2017-18	2016-17	2015-16	2014-15	2013-14																	
10	5	6	7	6																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
8	5	6	6	6																	
3.4.3	<p>Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>17</td> <td>05</td> <td>05</td> <td>05</td> <td>01</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>11</td> <td>2</td> <td>4</td> <td>3</td> </tr> </tbody> </table> <p>Remark : As per supporting documents.</p>	2017-18	2016-17	2015-16	2014-15	2013-14	17	05	05	05	01	2017-18	2016-17	2015-16	2014-15	2013-14	3	11	2	4	3
2017-18	2016-17	2015-16	2014-15	2013-14																	
17	05	05	05	01																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
3	11	2	4	3																	
4.1.4	<p>Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.</p> <p>4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>272.81</td> <td>00</td> <td>00</td> <td>00</td> <td>00</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	272.81	00	00	00	00										
2017-18	2016-17	2015-16	2014-15	2013-14																	
272.81	00	00	00	00																	

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
272.81	00	00	00	00

Remark : As per supporting document provided by HEI.

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1.1317	2.97437	0.72992	0.58706	0.08088

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1.1317	2.5991	0.72992	0.58706	0.08088

Remark : Data mismatch for the 2016-17 with the supporting document attached.

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

5.4.3.1. Number of Alumni Association /Chapters meetings held year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
03	00	00	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	00	00	00	00

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years  
7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
04	01	03	00	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	1	0	00

Remark : As per supporting documents provided by HEI

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
05	01	01	01	00

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	01	00

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.3	<p>Number of outgoing / final year students year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>100</td> <td>69</td> <td>70</td> <td>49</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2017-18</th> <th>2016-17</th> <th>2015-16</th> <th>2014-15</th> <th>2013-14</th> </tr> </thead> <tbody> <tr> <td>150</td> <td>100</td> <td>68</td> <td>70</td> <td>49</td> </tr> </tbody> </table>	2017-18	2016-17	2015-16	2014-15	2013-14	150	100	69	70	49	2017-18	2016-17	2015-16	2014-15	2013-14	150	100	68	70	49
2017-18	2016-17	2015-16	2014-15	2013-14																	
150	100	69	70	49																	
2017-18	2016-17	2015-16	2014-15	2013-14																	
150	100	68	70	49																	